



New Hire Overview of Voluntary Benefits 2022 Plan Year

Dougherty County Schools offers a comprehensive and valuable benefits program to all eligible employees. Our benefits package is designed to provide security and assistance during a time of need. On the back is an overview of the benefits available to you. Please become familiar with the various options and select the best coverage for you and your family.

Step 1: Review Benefit Options

- Go to DoughertyBenefits.com and click on the Benefits Guide to review a detailed overview of all benefits offered
- Printed guides are also available in the Benefits Department

Step 2: Enroll in Benefits or Waive Coverage

- You will receive a New Hire email with login instructions once you can access the enrollment portal.
- Company Identifier: DCSS2020
- For assistance call 866-433-7661, opt. 5 or email mybenefits@campusbenefits.com

Step 3: Enroll in State Health Benefit Plan

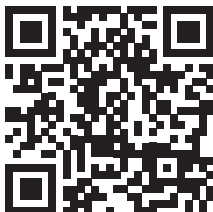
- Enrollment can be completed on their website at <https://myshbpga.adp.com>
- Registration Code: SHBP-GA
- For assistance call 800-610-1863

Important Notes:

- You must enroll in your benefits within 30 days of your start date.
- Your benefits are effective on the first of the month following a full month of employment.
- The next opportunity to enroll will be during the fall open enrollment period to be effective January 1st.
- **Reminder:** There are two separate enrollment portals you must complete, your Campus Benefits enrollment and your State Health Benefit Plan enrollment.
- Only qualified life event (QLE) changes are allowed during the plan year. QLEs must be submitted within 31 days of the date of the event.

Contact Information

- Service Hub Phone: 866-433-7661, opt. 5
- Service Hub Email: mybenefits@campusbenefits.com
- State Health Benefit Plan Phone: 800-610-1863
- State Health Benefit Plan Email: SHBPservicecenter@adp.com



Benefits Portal: DoughertyBenefits.com

- 24/7 access to view your individual benefit elections
- Your link to policy documents, benefits information, and claim forms
- Includes a link to all of your State Health Benefit Plan (SHBP) information
- This is an easy way to contact the Campus Benefits' Service Hub

Below is a high level overview of the voluntary benefits offered to you.

Please refer to your Employee Benefits Guide for more detailed information or visit

DoughertyBenefits.com.



Disability Insurance - Coverage through Mutual of Omaha

- Both Short-Term and Long-Term Disability options available
- Annual enrollments with no health questions (pre-existing condition limitation will apply to new enrollees)

Basic Life - Coverage through MetLife

- This is an employer paid benefit, however new hires must add their beneficiaries

Voluntary Life and AD&D - Coverage through MetLife

- Guaranteed Issue amounts available for new hires, spouses, and children
- Annual buy-up options available if enrolling in the minimum as a new hire

Permanent Life Insurance - Coverage through Colonial Life

- Individual life insurance that can be taken into retirement at the same cost
- Guaranteed Issue amounts available for new hires, spouses, and children

Dental - Coverage through Ameritas

- Three plan options available
- Utilize in network provider only for (Middle/Mac) Plan

Vision - Coverage through Ameritas

- Two plan options available
- Co-pays for Exams and Lenses; Frames & Contact Lens allowance

Critical Illness with or without Cancer - Coverage through Cigna

- Guaranteed Issue for new hires, spouse, and children
- Annual enrollments with no health questions

Accident - Coverage through MetLife

- Two plan options available, covering both on and off the job coverage
- No waiting periods or late entrant penalties

Hospital Indemnity - Coverage through Cigna

- Annual enrollments with no health questions
- No waiting periods or pre-existing conditions

Cancer - Coverage through Guardian

- Payments made directly to you and do not offset with medical insurance
- Annual enrollments with no health questions (pre-existing condition limitation will apply to new enrollees)

Long Term Care - Coverage through UNUM

- You may elect coverage on your family even if you do not elect coverage for yourself
- Keep coverage if you retire or change employment

Flexible Spending Accounts - Coverage through CAS

- Medical and Dependent Care Account options are available
- Carryover option on the Medical FSA (up to \$550)

MedCareComplete - Coverage for Telemedicine through 1800MD

- Over 10 components of coverage, including telemedicine, identity protection, and medical bill negotiator
- \$0 copay for telemedicine coverage

Legal - Coverage through MetLife

- Two plan options available
- \$0 copay if you visit an in-network attorney